



**North West Community  
Legal Centre Inc.**

# Annual Report 2024/2025



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This Centre is accredited by



Community Legal Centres  
Australia



# Acknowledgment of Country

The North West Community Legal Centre Inc  
acknowledges and pays respect to the  
Palawa/Pakana people as the traditional owners  
and continuing custodians of the land on which the  
Centre operates and acknowledges elders past,  
present and the Tasmanian Aboriginal people.



# Table of Contents

|                                 |    |
|---------------------------------|----|
| About Us                        | 04 |
| A Word from the Chair           | 05 |
| Coordinator's Message           | 06 |
| Staff Profile                   | 08 |
| Committee Members               | 09 |
| Client Snapshot                 | 10 |
| Service Statistics              | 11 |
| Law Types                       | 12 |
| Law Reform                      | 13 |
| Community Legal Education (CLE) | 14 |
| Outreach                        | 15 |
| Client Stories                  | 16 |
| Stakeholder Collaboration       | 18 |
| Finances                        | 19 |
| Expenses Breakdown              | 20 |
| Hours of Operation              | 21 |
| Audited Financial Reports       | 22 |

# About Us

Established in 1991 and based in Devonport, Tasmania the North West Community Legal Centre Inc. provides free legal advice and assistance to vulnerable members of the community on the North West, West Coast and King Island areas of Tasmania.

The NWCLC operates from funding provided by both the State and Commonwealth Governments via the *National Legal Assistance Partnership (NLAP)*.

## VISION

As a registered charity, we seek to achieve a legal system that is accessible to all persons regardless of social or financial circumstances, working with other legal services to provide a holistic approach to addressing legal need.

## MISSION

To provide and promote an accessible and free legal service addressing the needs of those in our community who are in any way underprivileged, vulnerable, disadvantaged, helpless, impoverished or distressed.

## VALUES

- Person Centered
- Education Driven
- Holistic and inclusive support.
- Strong Advocacy
- Respect
- Compassion
- Empowerment
- Strong Governance



# A Word from the Chair

Over the past year, our legal centre has seen a significant increase in demand for our services across the broader community. We are proud to have expanded our reach, providing accessible legal support to individuals and families in need, especially in areas of civil law and family law, where the complexity and volume of cases have notably grown.

To respond to this demand, we have not only strengthened our legal assistance programs but also enhanced our focus on community education and outreach. This has included local radio segments offering legal information and raising awareness on current legal issues affecting the public; regional visits to ensure our services are accessible to people living outside the north west coast, particularly in communities with limited legal resources; and community education sessions designed to empower individuals with knowledge of their legal rights and responsibilities.

These initiatives aim to educate, prevent and advise on legal issues before they escalate and to ensure the community is well-informed and supported.

None of this would be possible without the dedication and hard work of our incredible staff. We extend our heartfelt thanks to each of our team members for their tireless commitment to supporting our clients,



engaging with the community, and contributing to the success of our legal centre. We also thank our Management Committee for their ongoing guidance and leadership.

Together, we continue to make a meaningful difference in the lives of those who need it most.

**Danielle Tuck**  
Chairperson



# Coordinator's Message

**At our core, we believe justice should never depend on wealth, background, or circumstance. We provide free and accessible legal support, champion law reform, and build community knowledge so that those most at risk of exclusion are empowered, heard, and protected.**

The 2024/25 financial year marks the conclusion of the first five-year National Legal Assistance Partnership (NLAP) between the State and Commonwealth Governments, through which we receive the majority of our funding. Over this period, our annual client numbers have grown from 831 to 1,164 – a 40% increase in demand. At the same time, the complexity of matters has risen significantly, reflected in the number of legal tasks undertaken on files increasing from 244 to 533 – a 118% rise over five years.

The drivers of this demand are not new. The community legal sector has long been under-resourced. On the North West Coast, a shortage of litigation lawyers, combined with private firms' need to increase revenue, has reduced both pro bono work and the number of legal aid files taken on.

This year's Federal Budget included a one-off Wage Supplementation and Indexation measure, which we welcomed as a

positive step towards acknowledging the wage gap between community legal centre staff and their counterparts in the State Service and *Tasmania Legal Aid*, a factor which impacts the ability to attract and retain staff within the sector. The indexation supplement provided some relief from the ongoing impact of inflation, which has consistently outpaced indexation throughout the NLAP.

In the face of these challenges, we began the year by redrafting our Strategic Plan to connect our purpose more clearly with our day-to-day work and to guide our trajectory under growing pressure.

## Meeting Challenges

To achieve our first strategic goal – a *responsive and accessible legal service* – we continued to expand outreach based on community demand. This year we assisted 193 clients across our Burnie and Kentish Outreach services, the highest number to date.

We also invested time in creating community legal education (CLE) resources, publishing a series of detailed Information Sheets on our website. Designed to be accessible for both lawyers and non-lawyers, these resources have proven to be a valuable tool for educating the community and improving efficiency. We are especially proud of our “Medicinal Cannabis and Drug Driving Information Sheet”, which has become a leading resource in this emerging area of law, supporting community members, practitioners, and being referenced by the media and other legal assistance organisations.

### Collaboration & Partnerships

We know that working in isolation limits impact. In line with our second strategic goal — *strong and independent advocacy* — we have continued to collaborate with other legal centres, community organisations and support services, expanding pathways for people to access our services.

In addition to maintaining established referral networks, such as the *Fair Work Commission’s* Workplace Advice Service and local community houses, we have developed new partnerships with *Circular Head Aboriginal Corporation*, *Relationships Australia*, *Wynyard Adult Day Centre*, and *Economic Justice Australia*.

### Our People

I remain deeply proud of our staff and volunteer Management Committee. Their compassion, professionalism, and commitment are the foundation of our service.

The complex and interconnected nature of legal and social issues means that their work is never one-dimensional. The NWCLC team provide not only legal advice but also reassurance, understanding, and a sense of dignity to those who walk through our doors. Their dedication allows us to improve and expand our service delivery year after year.

### Looking Ahead

As demand for our services continues to grow, we remain committed to supporting the most disadvantaged members of our community — providing practical help today while advocating for fairer systems tomorrow.

We are grateful to our clients for placing their trust in us, a constant reminder of why this work matters. We also acknowledge the ongoing support and funding from the State and Commonwealth Governments, which enables us to deliver accessible, high-quality legal assistance to those who need it most.

Together with our clients, partners, and funders, we will continue building a community where justice is within reach for everyone.



**Ryan Gilmour**

Coordinator & Senior Lawyer

# Staff Profile

The NWCLC ends the year with 6 employees with a Full Time Equivalent (FTE) profile of 5.25.

That equates to a 3.1 FTE Frontline employee/lawyer workforce and 2.15 FTE employees working in Administration and Management.



**Ryan Gilmour**  
Coordinator/Senior Lawyer



**Hew Robertson**  
Lawyer



**Callum Tregurtha**  
Lawyer



**Jill Prentice**  
Lawyer

**5.25 FTE**  
TOTAL STAFF

**59%**  
FRONTLINE SERVICE DELIVERY

**41%**  
ADMIN/MANAGEMENT

| NAME             | POSITION                      | FTE  | % FRONTLINE LEGAL | % ADMIN/MANAGEMENT |
|------------------|-------------------------------|------|-------------------|--------------------|
| Ryan Gilmour     | Coordinator/<br>Senior Lawyer | 1.0  | 50%               | 50%                |
| Hew Robertson    | Lawyer                        | 1.0  | 100%              | 0%                 |
| Callum Tregurtha | Lawyer                        | 1.0  | 100%              | 0%                 |
| Jill Prentice    | Lawyer                        | 0.6  | 100%              | 0%                 |
| Karen Harris     | Administration                | 0.83 | 0%                | 100%               |
| Pat Morgan       | Administration                | 0.82 | 0%                | 100%               |

# Committee Members

**Danielle Tuck**

Chairperson

**Helen Bassett**

Secretary

**Danelle Griffin**

Treasurer

**Amber Scott**

Public Officer

**Julie-Anne Hancock**

Member

**Miriam Beswick**

Members

**Sophie Warren**

Member

**Mitchell Sheehy**

Member

**Aaron Murphy**

Member

**Leesa Sinn**

Member

## Life Members

**Toni Brown**



# Client Snapshot



## TOTAL CLIENTS

1164 clients for the year represents an 8% increase over 2023/24.



## DISABILITY AND/OR MENTAL ILLNESS

493 clients presented with a disability and/or mental illness. This represents 42.35% of all clients.



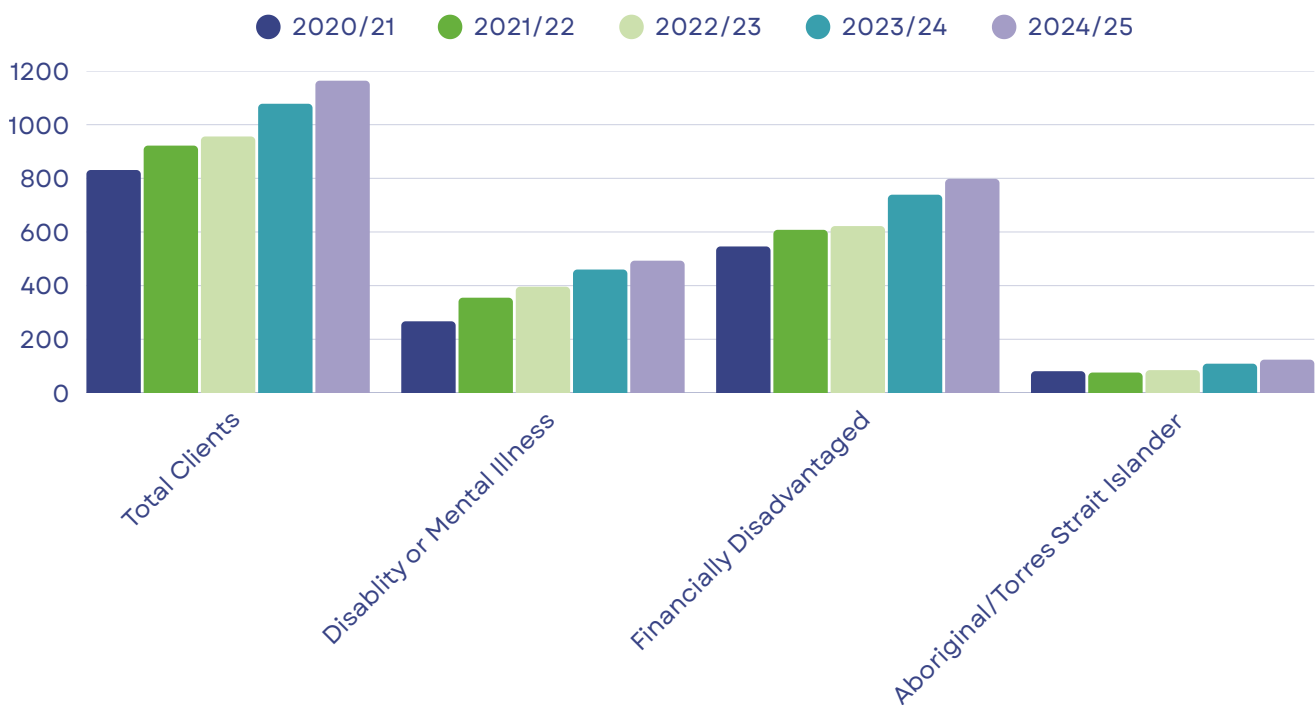
## FINANCIAL DISADVANTAGE

798 clients attended the NWCLC who were financially disadvantaged. This represents 68.55% of all clients



## INDIGENOUS AUSTRALIANS

124 clients identified as Aboriginal or Torres Strait Islander. This represents 10.65% of all clients.

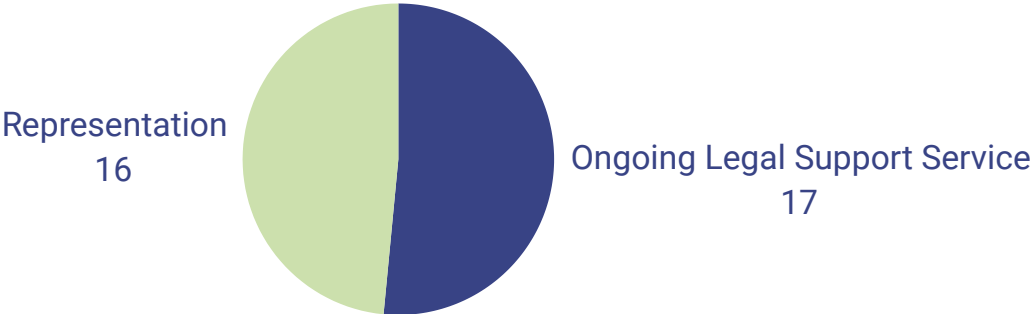




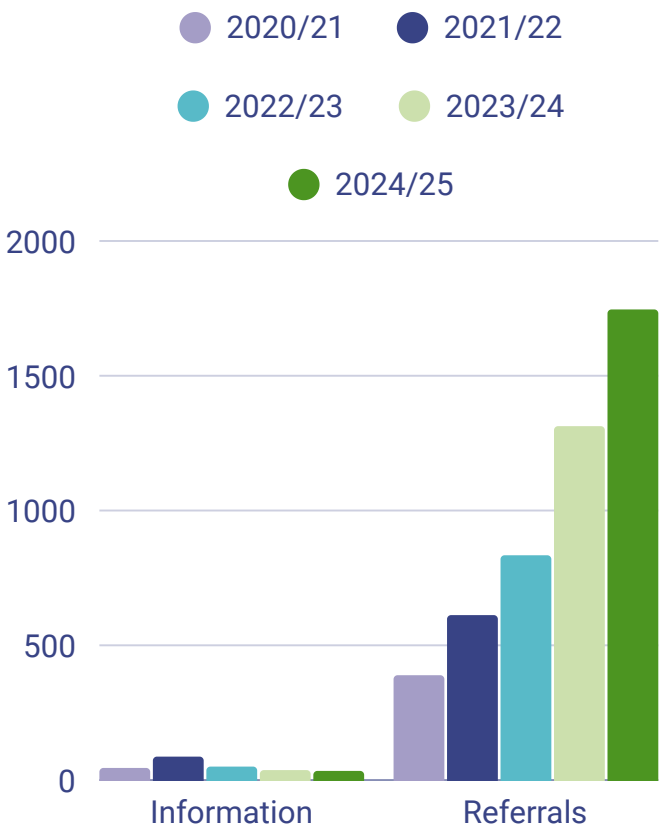
# Service Statistics

Over the past year, the NWCLC delivered a comprehensive suite of legal services encompassing Information, Referrals, Advice, Legal Tasks, Ongoing Legal Support Services and Representation.

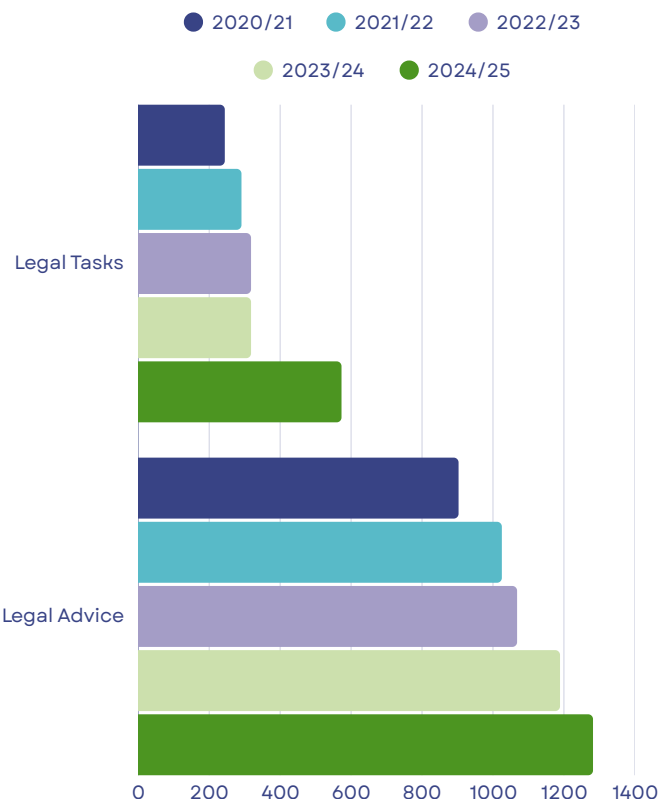
## Ongoing Legal Support & Representation



## Information & Referrals

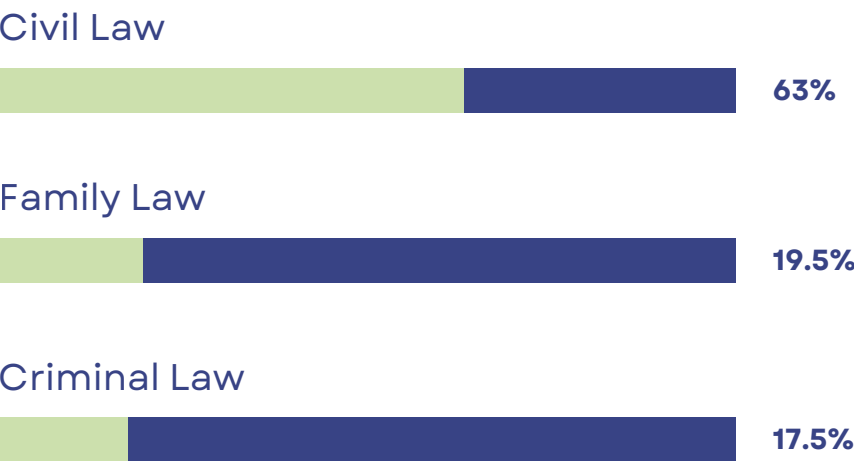


## Advice & Tasks

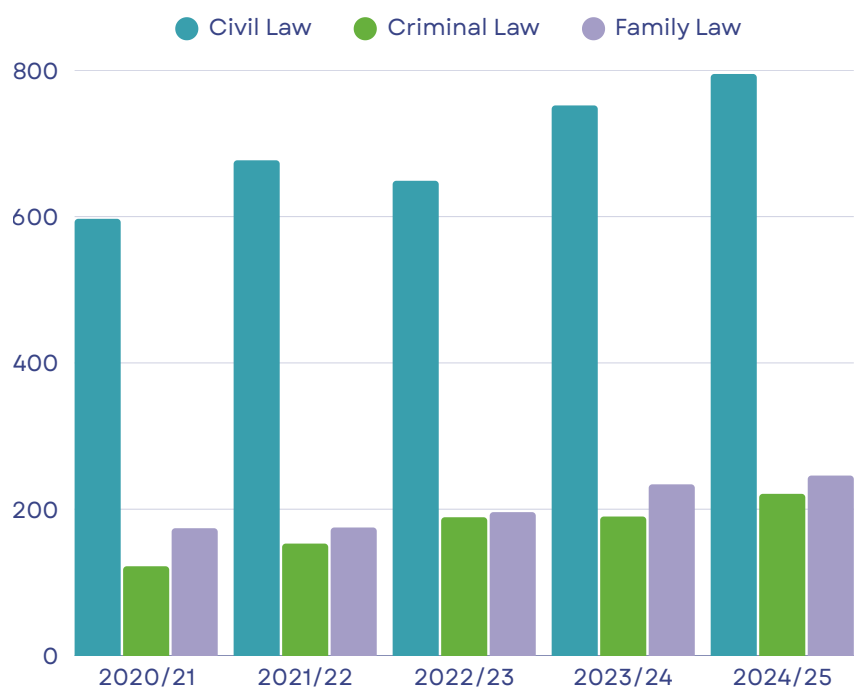


# Law Types

## Practice Area Split



## Law Type Trends



## CLIENTS BY AGE

0-17 Years Old



18-24 Years Old



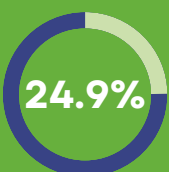
25-34 Years Old



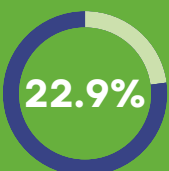
35-49 Years Old



50-64 Years Old



65 & Over



# Law Reform

Law reform across the sector is primarily coordinated through *CLC Tasmania*, led by its Policy Officer, Ben Bartl. For the NWCLC, law reform is embedded within the second pillar of our Strategic Plan: **Strong and Independent Advocacy**. Throughout the year, the NWCLC actively contributed to *CLC Tasmania*'s collective advocacy while also pursuing our own strategic initiatives on public interest issues.

Our focus remained on strengthening access to justice, addressing discrimination, and protecting and promoting human rights.

This year, our work included providing input on Bills before State Parliament, such as the Police Offences Amendment (Knives and Other Weapons) Bill 2025, the Bail Bill 2024 along with others.

In total the NWCLC actively engaged in 23 individual pieces of law reform for the year. This reflects a 64% increase over 2023/24.



# Community Legal Education (CLE)

**Community Legal Education (CLE)** is a core function of community legal centres and is delivered collaboratively by our team of lawyers. CLE strengthens our prevention, early intervention, and self-help approach by equipping the community with knowledge on legal topics that matter most to them. It also aligns with the third pillar of our Strategic Plan: *educate and resource* our communities.

Throughout the year, we partnered with a range of stakeholders, particularly local community groups, to provide interactive presentations across the North West Coast of Tasmania.

In 2024/25 we delivered **30 CLE activities** and produced an additional **16 CLE resources**, primarily in the form of detailed information sheets published on our website. These resources are regularly accessed by both community members and legal practitioners. Compared with the previous year, this reflects a **58% increase in CLE activities** and a **300% increase in CLE resources**.



▲ **58%**

Total CLE Activities delivered to community groups across the North West and West Coasts of Tasmania

▲ **300%**

Total CLE Resources created so those members of our communities can easily access information on common legal issues seen in practice

# Outreach



During the financial year, the NWCLC maintained its appointment-based outreach services in Burnie (weekly on Fridays from 10am – 3pm) and Sheffield (fortnightly on Mondays from 10am to 1pm). Both services were well utilised by local community members, demonstrating their ongoing value to those communities.

We acknowledge with appreciation the support of *Kentish House (Glenhaven Community Care Inc.)* and *Burnie Community House* in hosting and strengthening these outreach offerings. These locations provided opportunities for clients to access face-to-face legal assistance within their own communities in a comfortable, safe and private environment.

Clients who were unable to attend our office or one of our outreach locations in person, continued to be supported through remote appointments via telephone, Zoom, and Microsoft Teams.



## Burnie Outreach

121 total client services were provided from our Burnie Outreach Service



## Sheffield Outreach

72 total client services were provided from our Sheffield Outreach Service



# Client Stories

## Thelma & Louise

### Motor Vehicle Accident & Property

Thelma and Louise came to us after their son was involved in a motor vehicle accident in their car. Their vehicle, insured under a third-party policy, was no longer drivable and uneconomical to repair. The other driver, who held comprehensive insurance, claimed our client's son was at fault, alleging negligence and as such, refused to activate his insurance policy.

We represented the client and in doing so obtained evidence, including the traffic crash report and independent witness statements. Through this process we were able to establish on the balance of probabilities that the other party was both at fault and had made false claims relating to our client's son's driving.

Through this process, we placed the other party in a position where he had no choice but to activate his insurance, and his insurer accepted full liability on his behalf. Our client received the market value for their written off vehicle.

## Richard

### Unfair Dismissal

Richard approached our service and after being summarily terminated. The employer claimed it was a genuine redundancy, however there were no prior discussions around redundancy. Richard had worked for the business for around 3 years. On the date of his termination, his duties remained operationally required, being one of the core services the business offered. We advised Richard that his termination was inconsistent with redundancy and consistent with an unfair dismissal.

We represented Richard, drafting an unfair dismissal application which was filed with the Fair Work Commission.

The employer conceded that they had other motivations to terminate Richard but used a redundancy in hope their decision was not challenged. Richard obtained a successful outcome from the proceedings, which included, amongst other things, financial compensation.



**Client Feedback**  
via email, 2025

"The service provided was excellent and extremely helpful. This community service certainly is an asset".



*I genuinely appreciate all the time and effort you've put into supporting me. I'd be lost without your help.*

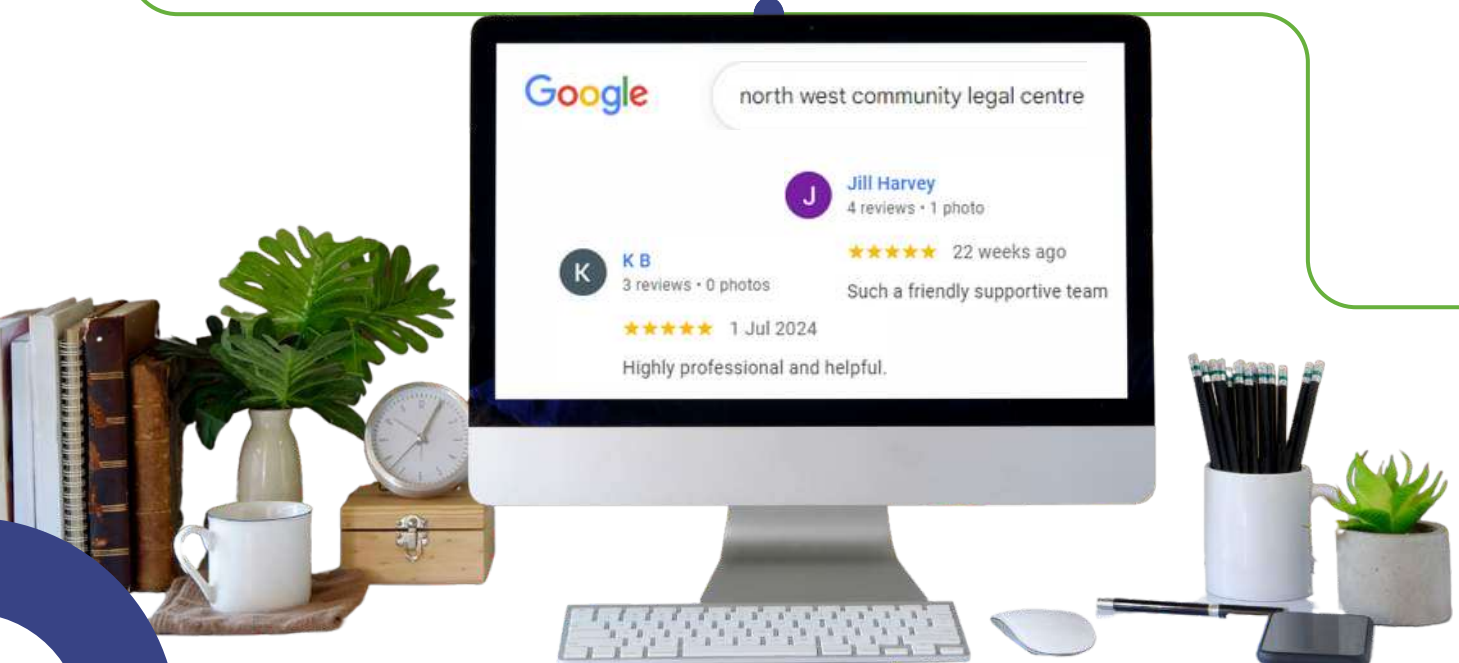
**Client Feedback**  
via email, 2025

## Bob Criminal Law

Bob approached the service seeking assistance with a number of driving offences. Bob was a complex client who had a poor criminal record and was at risk of imprisonment. Our view of the matter was that Bob was being over-charged as a result of his poor prior criminal record. As Bob was unable to effectively represent himself due to his disabilities or afford or otherwise obtain a lawyer, we assisted Bob initially by negotiating with Police that resolved all charges except one- a charge of "Evading Police" remained in dispute with Police citing a strong case against Bob. We disagreed with that assessment and so we assisted Bob by putting the matter to a Hearing. The charge was ultimately dismissed with the Magistrate noting the weak case in their view. Across all other charges, Bob avoided a prison sentence and as a result of the sentencing submissions made for him, received a modest fine and disqualification.

## Rupert & Emma Civil Litigation

Rupert and Emma started their own small landscaping business as a partnership to supplement their Centrelink income and try and alleviate financial hardship. They quoted a job for a comparatively wealthy individual and performed work over several weeks to the satisfaction of the person, landscaping a garden on an investment property. The other party refused to pay and Rupert and Emma could not afford a lawyer to sue for their Minor Civil Claim. We assisted Rupert and Emma by advising them regarding the process for a Minor Civil Claim, sending a letter of demand to the other party, and assisting them by drafting a Claim. No defence was lodged and so we assisted Rupert and Emma to obtain default judgment and issue a Warrant to Sell the investment property. This resulted in payment of the full amount owing to Rupert and Emma.



# Stakeholder Collaboration



## CLC Tasmania

The NWCLC collaborated with eight other *CLC Tasmania* member organisations on state budget submissions, Solicitors Guarantee Fund applications to support Client Management System upgrades and joint CLE initiatives together with providing input into the next five-year funding agreement and associated Grant Deed.



## Community Organisations

Continued engagement with local community organisations, including: *Kentish House, Burnie Community House, various chapters of U3A, Migrant Resource Centre, Central Coast Adult Day Centre, City Mission Burnie, Kentish Men's Shed, Relationships Australia, Circular Head Aboriginal Corporation and Parkinsons Tasmania.*



## Resource Sharing

The NWCLC continued to foster sector collaboration by providing office space to partner organisations, appearing on brief for *Tasmania Legal Aid*, and maintaining efficient referral pathways. In addition, internal CLE resources were shared to support sector-wide capacity and enhance collective impact.



## Local Media

Regular appearances on local radio (*Coast FM*) and commentary on legal issues in media publications such as *The Advocate, Kentish Voice, The Mercury, ABC* news and radio, raising awareness of systemic issues and the CLC's role.



## Government Bodies

The NWCLC continued to strengthen its stakeholder relationships and referral pathways with key agencies, including the Workplace Advice Service (through the *Fair Work Commission*), the *Fair Work Ombudsman*, the Magistrates Courts, Tasmania Police, Members of Parliament, and Local Councils



## Law Link Tasmania

Throughout the year, the NWCLC remained actively engaged in Law Link Tasmania meetings, contributing written reports, raising emerging issues, and sharing insights drawn from analysis of our service delivery data





# Finances

Total funding received under the final year of the *National Legal Assistance Partnership* (NLAP) totaled \$644,855.00

Within this funding, included:

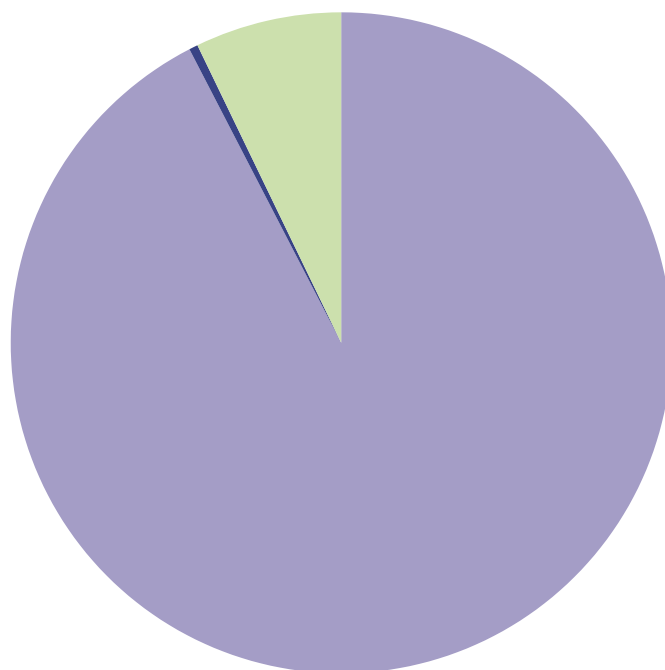
- \$23,303.00 in one off *Wage Supplementation* funding derived from the 2024 Federal Budget; and
- \$9,875.00 in one off *Indexation* from the 2024 Federal Budget.

In addition to the NLAP Funding, the NWCLC received:

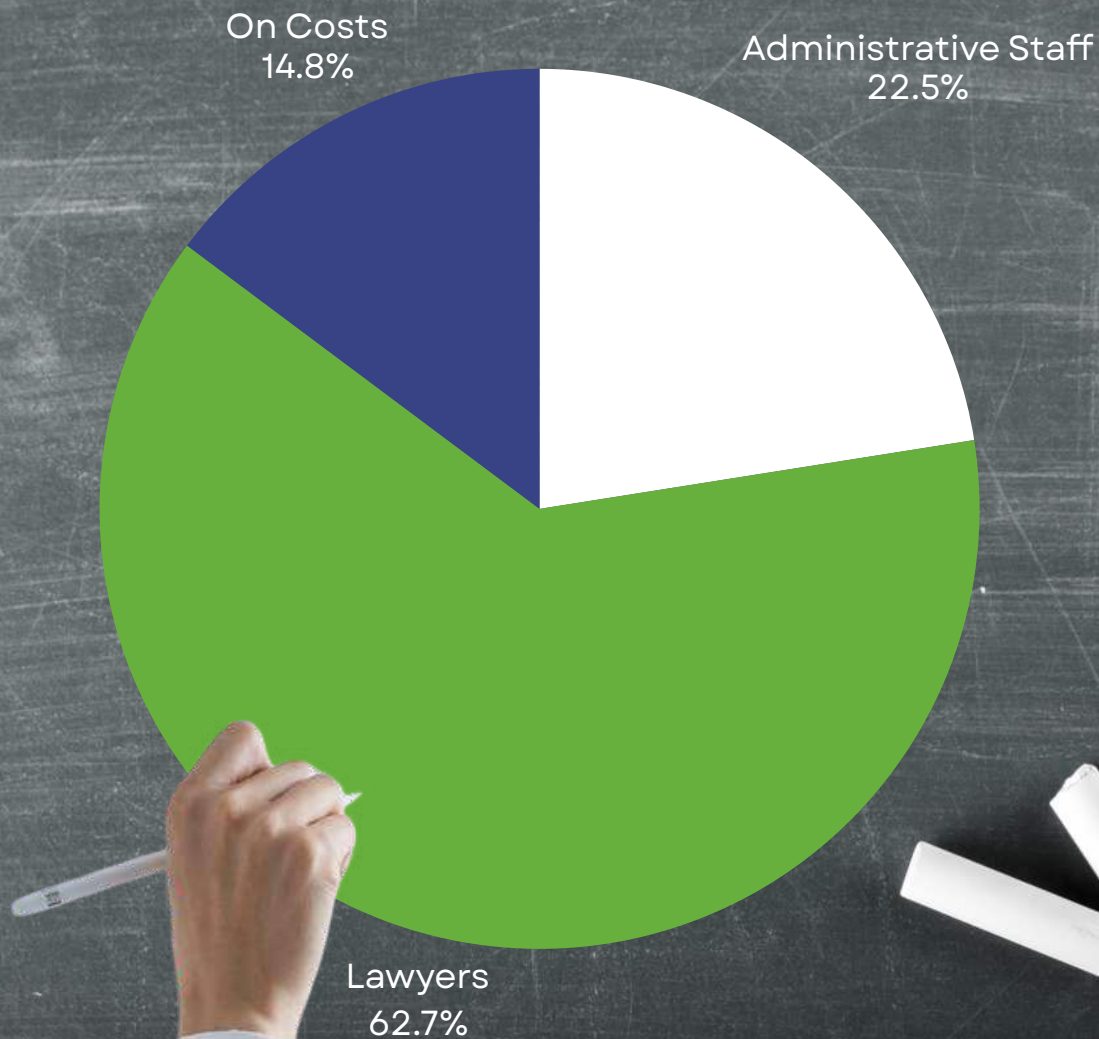
- \$50,000.00 in *Legal Assistance Sector Support Funding* from the State of Tasmania; and
- \$3,000.00 in *Interpreter Funding* as a portion of a State Grant to CLC Tasmania;

In combination, total income from the State and Commonwealth Governments combined totaled \$697,855.00 for the 2024/2025 Financial Year.

● NLAP    ● Interpreter Funding  
● Legal Assistance Sector Support Funding



# Expenses Breakdown



The NWCLC's funding agreements and internal policies are designed to ensure that our services remain focused on Commonwealth and State priority client groups and those members of the community experiencing disadvantage generally.

All expenditure is managed and reported in accordance with the requirements of both the NLAP Grant Deed and the Legal Assistance Sector Support Funding Grant Deed, which are administered through the *Department of Justice* on behalf of the State of Tasmania.



# Hours of Operation

Our Devonport Office operates from Monday to Friday, 9am to 5pm.

Our Burnie Outreach Service operates out of Burnie Community House, 24 Wiseman Street, Shorewell Park each Friday between 10am and 3pm.

Our Sheffield Outreach Service operates from Kentish House, 16-18 Station Street, Sheffield every second Monday from 10am to 1pm.

## Contact Us

### Phone

(03) 6424 8720

### Email

[office@nwclc.org.au](mailto:office@nwclc.org.au)

### Website

[www.nwclc.org.au](http://www.nwclc.org.au)

### Office Address

56 Formby Road  
DEVONPORT, TAS, 7310



# **North West Community Legal Centre Inc**

## **Financial report**

**For the year ended 30 June 2025**

Prepared by

**Willing Associates Pty Ltd**

24 Edward Street  
DEVONPORT TAS 7310

# North West Community Legal Centre Inc

## Income statement

For the year ended 30 June 2025

|                                                  | 2025<br>\$      | 2024<br>\$     |
|--------------------------------------------------|-----------------|----------------|
| <b>Income</b>                                    |                 |                |
| Funding - National Legal Assistance Partnership  | 644,855         | 595,468        |
| Funding - Legal Assistance Sector Support        | 50,000          | 50,000         |
| Interest received                                | 26,323          | 19,661         |
| Sundry income                                    | 4,001           | 3,000          |
| Lease Agreements                                 | 153             | 211            |
|                                                  | <u>725,332</u>  | <u>668,340</u> |
| <b>Gross profit from trading</b>                 | <b>725,332</b>  | <b>668,340</b> |
| <b>Expenses</b>                                  |                 |                |
| Accounting fees and software                     | 874             | 1,743          |
| Advertising                                      | 216             | 627            |
| Annual dinner and catering                       | 1,866           | 2,564          |
| Audit fee                                        | 900             | 980            |
| Bank charges                                     | -               | 1              |
| CLCs Australia General Fee                       | 3,597           | 3,432          |
| Cleaning                                         | 2,477           | 2,541          |
| Computer expenses                                | 13,563          | 4,191          |
| Depreciation - Plant and equipment               | 8,295           | 11,644         |
| Employee entitlements provisions                 | 31,988          | 10,836         |
| Fringe benefit tax                               | 5,168           | -              |
| Insurance                                        | 6,944           | 6,518          |
| Motor Vehicle Expense                            | 4,280           | 3,552          |
| Net gain/loss on disposal of plant and equipment | 50              | -              |
| Office supplies                                  | 3,057           | 2,168          |
| Postage                                          | 145             | 140            |
| Power & gas                                      | 4,281           | 3,790          |
| Printing and stationery                          | 1,907           | 2,626          |
| Reference materials                              | 1,100           | 1,030          |
| Registration & licence fees                      | 1,590           | 1,055          |
| Rent of premises                                 | 38,514          | 38,606         |
| Repairs and maintenance                          | 883             | 398            |
| Security                                         | 543             | 615            |
| Staff amenities                                  | 613             | 1,115          |
| Sundry expenses                                  | 174             | 574            |
| Telephone, mobile and fax                        | 5,749           | 5,798          |
| Travel                                           | 151             | 153            |
| Wages                                            | 609,673         | 507,999        |
| Water                                            | 1,101           | 1,146          |
|                                                  | <u>749,699</u>  | <u>615,843</u> |
| <b>Loss for year</b>                             | <b>(24,366)</b> | <b>52,496</b>  |

These statements should be read in conjunction with the attached compilation report.

# North West Community Legal Centre Inc

## Balance sheet As at 30 June 2025

|                                      | Note | 2025<br>\$     | 2024<br>\$     |
|--------------------------------------|------|----------------|----------------|
| <b>Assets</b>                        |      |                |                |
| <b>Current assets</b>                |      |                |                |
| Cash assets                          | 2    | 805,878        | 782,854        |
| Other assets                         | 3    | 4,561          | 2,192          |
| <b>Total current assets</b>          |      | <b>810,439</b> | <b>785,046</b> |
| <b>Non-current assets</b>            |      |                |                |
| Property, plant and equipment        | 4    | 27,129         | 33,134         |
| <b>Total non-current assets</b>      |      | <b>27,129</b>  | <b>33,134</b>  |
| <b>Total assets</b>                  |      | <b>837,568</b> | <b>818,180</b> |
| <b>Liabilities</b>                   |      |                |                |
| <b>Current liabilities</b>           |      |                |                |
| Payables                             | 5    | 23,563         | 16,265         |
| Provisions                           | 6    | 72,413         | 48,784         |
| Tax liabilities                      | 7    | 13,771         | 9,303          |
| <b>Total current liabilities</b>     |      | <b>109,747</b> | <b>74,352</b>  |
| <b>Non-current liabilities</b>       |      |                |                |
| Provisions                           | 6    | 20,417         | 12,058         |
| <b>Total non-current liabilities</b> |      | <b>20,417</b>  | <b>12,058</b>  |
| <b>Total liabilities</b>             |      | <b>130,164</b> | <b>86,410</b>  |
| <b>Net assets</b>                    |      | <b>707,404</b> | <b>731,770</b> |
| <b>Equity</b>                        |      |                |                |
| Retained earnings                    |      | 707,404        | 731,770        |
| <b>Total equity</b>                  |      | <b>707,404</b> | <b>731,770</b> |

The accompanying notes form part of these financial statements.  
These statements should be read in conjunction with the attached compilation report.

# North West Community Legal Centre Inc

## Notes to the financial statements For the year ended 30 June 2025

| 2025 | 2024 |
|------|------|
| \$   | \$   |

### Note 1: Statement of significant accounting policies

- a. This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act (Tas.) 1964. The committee has determined that the Association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act (Tas.) 1964 and the following Australian Accounting Standards:

AASB 1031: Materiality

AASB 110: Events after the Balance Sheet Date

The financial report is prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following is a summary of the material accounting policies adopted by the association in the preparation of the financial report. The policies have been consistently applied unless otherwise stated.

- b. **Property, Plant and Equipment**  
Property, plant and equipment are carried at cost. Depreciable items are depreciated over their expected useful life using the diminishing value.
- c. **Inventories**  
Inventories are measured at the lower of cost and net realisable value.
- d. **Income tax**  
The association is exempt from income tax under section 23(h) of the Income Tax Assessment Act (1997).
- e. **Grant income**  
Grant revenue is recognised in the income statement when it is controlled. When there are conditions attached to grant revenue relating to the use of those grants for specific purposes it is recognised in the balance sheet as a liability (Grants Unexpended) until such conditions are met or services provided.
- f. **Goods and services tax (GST)**  
The net amount of GST recoverable from or payable to the Australian Taxation Office is included as a current asset or a current liability respectively in the balance sheet.
- g. **Members' Guarantee**  
The club is incorporated under the Associations Incorporation Act 1964. If it is wound up, the rules of the club state that each member is required to make a contribution towards any outstanding liabilities.

These notes should be read in conjunction with the attached compilation report.

# North West Community Legal Centre Inc

## Notes to the financial statements For the year ended 30 June 2025

|                                              | 2025<br>\$     | 2024<br>\$     |
|----------------------------------------------|----------------|----------------|
| <b>Note 2: Cash assets</b>                   |                |                |
| Cash on hand                                 | 983            | 832            |
| Debit Card                                   | 1,000          | 792            |
| Cheque account                               | 233,895        | 171,230        |
| Term deposits                                | 570,000        | 610,000        |
|                                              | <u>805,878</u> | <u>782,854</u> |
| <b>Note 3: Other assets</b>                  |                |                |
| Prepayments                                  | 4,561          | 2,192          |
| <b>Note 4: Property, plant and equipment</b> |                |                |
| Plant and equipment at cost                  | 87,684         | 87,103         |
| Less accumulated depreciation                | (60,556)       | (53,969)       |
|                                              | <u>27,129</u>  | <u>33,134</u>  |
| <b>Note 5: Payables</b>                      |                |                |
| Trade creditors                              | 5,168          | 0              |
| Superannuation payable                       | 18,395         | 16,265         |
|                                              | <u>23,563</u>  | <u>16,265</u>  |
| <b>Note 6: Provisions</b>                    |                |                |
| Provision for annual leave                   | 62,133         | 39,411         |
| Provision for long service leave             | 10,280         | 9,373          |
| Provision for long service leave             | 20,417         | 12,058         |
|                                              | <u>92,830</u>  | <u>60,842</u>  |
| <b>Note 7: Tax liabilities</b>               |                |                |
| GST - Prior years liabilities                | 4,319          | 417            |
| PAYG instalment payable                      | 9,452          | 8,886          |
|                                              | <u>13,771</u>  | <u>9,303</u>   |

These notes should be read in conjunction with the attached compilation report.

## North West Community Legal Centre Inc

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The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

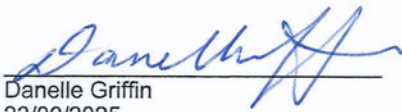
In the opinion of the committee the Income Statement, Balance Sheet and notes to the financial statements:

1. Present fairly the financial position and give a true and fair view of the state of affairs of North West Community Legal Centre Inc as at 30/06/2025 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:



Danielle Tuck



Danelle Griffin  
23/09/2025

# **Independent Audit Report to the Members of North West Community Legal Centre Inc**

## **Report on the Financial Report**

We have audited the accompanying financial report of North West Community Legal Centre Inc (the association) which comprises the balance sheet as at 30 June 2025, income statement, a summary of significant accounting policies and other explanatory notes.

### *Committee's Responsibility for the Financial Report*

The committee of the association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Australian Charities and Not-for-profits Commission Act 2012 (Cth). This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Independence*

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements

*Auditor's Opinion*

Subject to the qualification noted above, we report that:

1. The accounts are properly drawn up as to exhibit and true and correct view of the financial position of the Association according to the information at our disposal and the explanations provided to us as shown by the books of the Association; and
2. The accounting and other records required to be kept in accordance with the Australian Charities and Not-for-profits Commission Act 2012 (Cth) and the association's constitution have been properly kept; and
3. The rules relating to the administration of the affairs and funds of the association have been observed and explanations required in the performance of the audit have been obtained.

Willing Associates Pty Ltd

Accountants



M Peebles

Director

Devonport, 23 September, 2025

**Auditor's Certification**

**Name of Organisation:** North West Community Legal Centre

**Financial Year Period:** 01 / 07 / 2024 to 30 / 06 / 2025

I hereby certify that:

- a. I am not a principal, member, shareholder, officer, employee or accountant of the Organisation or of a related body corporate as defined in section 9 of the Corporations Act 2001
- b. In my opinion, the attached financial statements which comprise a Statement of Financial Position, a Statement of Comprehensive Income (previously known as a Statement of Financial Performance) and Notes to the Financial Statements of the above-mentioned Organisation ('the Organisation'), and, if general purpose reports are provided, a Statement of Cash Flows, for the stated Financial Year Period are:
  - i. based on proper accounts and present a true and fair view of the Organisation's financial position and financial performance in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia, and
  - ii. in accordance with the terms and conditions of the Agreement **The Crown in the right of Tasmania represented by the Department of Justice and North West Community Legal Centre dated 19 October 2023**, a copy of which has been made available to me, in relation to the provision of community legal services.
- c. The 12 month CLASS Funds Report, containing details of the Organisations transactions for the financial year, including audit adjustments, and the Organisation's grant position at the beginning and end of the financial year is provided in respect of funds provided in accordance with the Terms and Conditions of the Agreement referred to in b.ii. above for all Funding Categories.

This is an unqualified audit report.

Unless written under separate cover, I hereby further certify that, in my opinion, there is no conflict of interest between myself and the Organisation or its Management Committee.

**AUDITOR DETAILS**

**Full Name:** Mary-Anne Peebles

**Name of Company (if applicable):** Willing Associates Pty Ltd

**ACN or ABN Number:** 45 009 544 629

**Registered Auditor:**

☐

Yes



No

If Yes:

**Registration No.:** .....



**Signature:**

**Date:**

03 / 09 / 2025